



**Minutes of a meeting of Thatcham Flood Forum Steering Group  
held on Thursday 21<sup>st</sup> June 2018 at 7pm in the Thatcham Town Council Chamber,  
Brownsfield Road**

Present:       Iain Dunn (Chairman)  
                  Keith Hoddinott (Noddi) (local resident)  
                  Leo Pieri (local resident)  
                  Peter Lavarack (Local Resident)  
                  Brian Woodham (SWMP Funding Group Chairman)  
                  Stuart Clark (West Berkshire Council Officer)  
                  Denise Kinsella (Thames Water)

In attendance: Connie Davis (Thatcham Town Council Officer)  
                  Jon Winstanley (West Berkshire Council Officer)

**1. Welcome and apologies for absence**

Apologies were received from Councillor Richard Crumly, Nick Townsend, Laurence Ralph and Dagmara Weatherall

**2. Declarations of Interest**

There were no declarations of interest.

**3. Minutes of the last meeting**

The Minutes of the meeting held on 26<sup>th</sup> April 2018 were agreed to be an accurate record and were signed by the Chairman.

**4. Matters arising from the last meeting**

These were discussed throughout the meeting.

**5. Thames Water**

It is not yet known if Thames Water can provide a financial contribution to the schemes.

Denise is to look if any other form of funding is available that may not be presently known about.

Brian is to provide Denise with a summary of the projects and the funding that would be required which can then be taken back to Thames Water.

**6. Surface Water Management Plan for Thatcham**

**Tull Way** -       On track to be fully operational this year. Remedial works going on.

**Dunstan Park** - Being held up due to ecological surveys needing to be carried out. Early Spring 2019 start of major works with preliminary works happening in the meantime.

**Dunstan Green-** Works held up by Village Green Status- a key meeting is being held on 17<sup>th</sup> July 2018 with West Berkshire Council's corporate board to discuss the matter.

Diversionary works also needed (oil pipeline works and Thames Water diversion). Main works to hopefully start in early 2019 providing the positive outcome of the meeting being held on 17<sup>th</sup> July 2018.

The EA are now looking at two smaller schemes:

**East Thatcham-** Siege Cross and Harts Hill Road to protect 250 properties. Construction expected in 2021.

**North Thatcham-** Bowling Green Road and Heath Lane - 66 properties would be protected. Construction expected in 2022.

No flood alleviation works will be happening in Thatcham in 2020.

The SWMP are now working out how much future fundraising/ local contributions will be required.

**7. West Berkshire Council Drainage Asset Register**

The Asset Register is constantly evolving. Jon Winstanley informed members that a new member of staff working on asset register and making inspections. The Asset register also produces maintenance inspection regimes.

**8. Thatcham Flood Forum Action Plan (2013-2018)**

Members discussed Section 3 of the Action Plan Working Document and made the following changes which have now been amended on the working document:

<b>To update the Thatcham Flood Forum Action Plan (Working Document) with the following:</b>	
<b>Section</b>	<b>Action</b>
<b>3.1</b>	Change from 'work with Local councils to update emergency plans as needed'  to  'Work with Thatcham Town Council to update emergency plans as needed'.
<b>3.2</b>	Change from 'Identify and work with community groups to transmit these plans ie. Leaflets, presentations etc'  to  'Work to support Thatcham Town Council to transmit these plans ie. Leaflets, presentations etc'.
<b>3.3</b>	Change from 'Ensure emergency telephone numbers for flood victims are available and easily accessible'  to  'Review emergency telephone numbers for flood victims and ensure these are available and easily accessible.
<b>3.4</b>	Change from 'Design, recruit and roll out a flood warden scheme preferably extending to/ incorporating upstream parishes in the surface water catchment'

	<p>to</p> <p>‘Provide a supporting role to Thatcham Town Council to design, recruit and roll out a flood warden scheme preferably extending to/ incorporating upstream parishes in the surface water catchment’.</p> <p>Jon Winstanley (West Berkshire Council) to ask Carolyn for any further updates on this.</p>
<b>3.5</b>	<p>Change from ‘Consider the creation of a Local Resilience Forum (incorporating Fire, Police, West Berkshire Council and Environment Agency)</p> <p>to</p> <p>‘Support a creation of a Local Resilience Forum (incorporating Fire, Police, West Berkshire Council and Environment Agency)</p>
<b>3.6</b>	<p>Update action after correspondence with Jon Winstanley (West Berkshire Council Officer): This protocol is in place. To put a web link on the Thatcham Flood Forum website to the West Berkshire Council website that will provide information on the emergency procedure during a flooding event.</p>

**9. West Berkshire Council’s draft Sustainable Drainage Systems (SuDS) Supplementary Planning Document (SPD) consultation**

Members were provided with an overview of the draft SPD on SuDS. Stuart encouraged members to submit their comments before the consultation period ends on Monday 23<sup>rd</sup> July 2018.

**10. Fundraising**

No more fundraising required at present. Thames Water’s possible contribution would be considered a local contribution.

**11. Any other business**

Members are to read and comment on Leo’s draft article (distributed at the meeting) for the National Flood Forum.

**12. Date of next meeting**

Date of next meeting Thursday 6<sup>th</sup> September 2018 at 7pm in the Thatcham Town Council Chamber, Brownsfield Road.

There being no further business the Chairman declared the meeting closed at 8.37pm.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_